

**STATE OF NEW JERSEY**

In the Matter of Jacqueline  
Caminero, Family Services Specialist  
1, Bilingual in Spanish and English  
(PS2350K), Department of Children  
and Families

**FINAL ADMINISTRATIVE ACTION  
OF THE  
CIVIL SERVICE COMMISSION**

List Removal Appeal

CSC Docket No. 2018-568

**ISSUED: APRIL 9, 2018** (SLK)

Jacqueline Caminero appeals her removal from the eligible list for Family Services Specialist 1, Bilingual in Spanish and English (PS2350K), Department of Children and Families for failing to respond to the certification notice.

By way of background, on May 24, 2017, a notice was sent to the appellant indicating that her name had been certified to the appointing authority on certification PS170789. However, the appellant failed to respond to the certification notice and her name was removed from the subject list.

On appeal, the appellant states that she was on leave due to a health issue when the certification notice was sent to her. She submits a doctor's note that indicates she was unable to perform her duties due to a health issue from April 17, 2017 and July 6, 2017. The appellant submits a Medical Certificate that indicates that her doctor estimated that she could return to work on October 2, 2017. The appellant states that her actual leave was from April 17, 2017 to October 20, 2017.

**CONCLUSION**

*N.J.A.C.* 4A:4-4.7(a)6 provides that an eligible's name may be removed from a list for non-compliance with the instructions listed on the notice of certification.

*N.J.A.C.* 4A:4-6.3(b) provides that an appellant has the burden of proof to show that an appointing authority's decision to remove the appellant's name from an eligible list was in error.

In this matter, the appellant submits a doctor's note that states that she was not able to perform her job duties starting on April 17, 2017 through July 6, 2017, which is during the timeframe that she was required to respond to the subject certification. However, while the appellant's documentation indicates that she was not able to perform her regular duties at work, it does not clearly indicate that she was so incapacitated that she was unable to respond to the certification notice in a timely fashion or at least be able to have someone assist her with the letter. Moreover, there is no evidence that the appellant did not receive the certification notice.

Accordingly, the appellant has not met her burden of proof in this matter and the appointing authority had sufficient cause for removing her name from the Family Services Specialist 1 Bilingual in Spanish and English (PS2350K), Department of Children and Families.

**ORDER**

Therefore, it is ordered that this appeal be denied.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 4<sup>th</sup> DAY OF APRIL, 2018



Deirdre L. Webster Cobb  
Acting Chairperson  
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